

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
October 11, 2011**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Fredrik Oberkehr, Superintendent
- John DiPaola, Business Administrator
- Ellen Kobylarz, Board Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975, Announcement
by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

**V. Presentation of the District’s Testing Report, Board/District/School Goals –
2011-2012, and Violence and Vandalism Report.**

VI. Business Administrator’s Report

VII. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VIII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY #0168 – APPROVING BOARD MINUTES

1. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. September 12, 2011 Caucus Meeting & Executive Session
- B. September 19, 2011 Regular Meeting & Executive Session

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200- ATTENDANCE

2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2011 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	453	1-3 rd Grade	1-3 rd Grade
Hackensack H.S.	116.5	1-5 th Grade	1-5 th Grade
Academies	<u>16</u>		2-6 th Grade
			1-7 th Grade
Total	585.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8594	Possible Days	963.9
Days Present	8350.5	Days Present	947.9
Days Absent	243.5	Days Absent	16
% Present	97.16%	%Present	98.3%
% Absent	2.84%	%Absent	1.7%

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #3240 - PROFESSIONAL DEVELOPMENT

3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshops/conferences:

Dana Repka & Bob Stack to attend “Number Sense and Open Ended Questions” on October 26, 2011 in Montclair at a cost of \$100. 00 per registration. (NCLB Title 11 Funded)

Cara Hurd & Ellen Kobylarz to attend NJQSAC Orientation on November 4, 2011 at Bergen Community College at no cost to the district for registration.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #1400 JOB DESCRIPTIONS

4. RESOLVED: that the Board of Education approve the Job Description for the following positions.

Board Recording Secretary- Board Secretary Pro Tem

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***5. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following list of substitutes for the positions named for the 2011-2012 school year at a rate of \$10.05 per hour.**

Kathleen Cronin
Francine Pascarella

Substitute Classroom Assistant/Sub Secretary
Substitute Secretary

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

***6. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education rescinds the appointment of Ellen Kobylarz to the position of Board Secretary effective October 11, 2011.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***7. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Ellen Kobylarz to the position of Board Recording Secretary/Board Secretary Pro Tem effective October 11, 2011 to June 30, 2012, at an annual salary of \$7,500 prorated.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***8. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Dr. Fredrik Oberkehr to the position of Board Secretary effective October 11, 2011.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***9. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints John DiPaola to act as Purchasing Agent for the Rochelle Park School District effective October 11, 2011.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3141 RESIGNATION

***10. RESOLVED: that the Board of Education accepts with regret Dr. Fredrik Oberkehr's letter of resignation from the Rochelle Park School District effective November 30, 2011**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #2230 CURRICULUM GUIDES

11. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Mathematics Curriculum for grades Kindergarten thru 2nd as presented and on file in the office of the Superintendent.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #1110 ORGANIZATIONAL CHART

12. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the revised district organizational chart as presented and on file in the office of the Superintendent.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #8461 REPORTING VIOLENCE AND VANDALISM

13. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2010-2011 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #2631 NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

14. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the October 2011 District Testing Report.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

15. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2011/2012 Board/District & School Goals.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 5307 NURSING SERVICES PLAN

16. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Services Plan for the 2011 - 2012 school year:

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5120 NEEDS ASSESSMENT - PUPILS

17. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placements and related services for the 2011 - 2012 school year:

CASE #: 06-10

CLASSIFICATION: Autistic

PLACEMENT: ECLC of Ho Ho Kus

RELATED SERVICES: O.T. and speech

TRANSPORTATION: Region V

TUITION: \$45,762. Annual pro-rated effective 9/28/11 @228.81 per day

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY#7410 MAINTENANCE AND REPAIR

18. Annual Approval of the Comprehensive Maintenance Plan

WHEREAS: The Department of Education requires New Jersey School Districts to submit-three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities and

WHEREAS: The required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park School District are consistent with these requirements, and

WHEREAS: all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED: that the Rochelle Park Board of Education authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Rochelle Park School District, as presented, in compliance with Department of Education requirements.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 PURCHASES BUDGETED

19. RESOLVED: that the Rochelle Park Board of Education approve sthe September Bills list ending September 30, 2011 as approved by the Finance Committee, attached and listed below:

	<u>ATTACHMENT 1</u>
A. Regular Bills-Fund 10	\$8,849.94
B. Regular Bills-Fund 11	\$148,158.12
C. Regular Bills-Fund 20	\$2,500.00
D. Debit Service-Fund 40	\$2,180.00
E. Food Service-Fund 50	\$0.00
F. Enterprise-Fund 51	\$0.00
Total Disbursements	<hr/> \$161,688.06

September Voided Checks	Amount
Check # 20864	\$1839.91
# 20865	\$2,030.00
# 20866	\$140.00
# 20867	\$518.00
# 20868	\$5,332.50
# 20869	\$280.00
# 20870	\$8,489.44
# 20871	\$926.48
# 20872	\$635.50
# 20873	\$15,154.39
# 20874	\$1,950.00
# 20875	\$575.07
Total	(\$37,871.29)

Total September disbursements **\$123,816.77**

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

20. RESOLVED; that the Rochelle Park Board of Education approves the October Bills list ending October 31, 2011 as approved by the Finance Committee, attached and listed below:

	<u>ATTACHMENT 1A</u>
A. Regular Bills-Fund 10	\$.00
B. Regular Bills-Fund 11	\$376,526.67
C. Regular Bills-Fund 20	\$ 6,713.38
D. Debit Service-Fund 40	\$.00
E. Food Service-Fund 50	\$11,098.01
F. Enterprise-Fund 51	\$1,487.78
Total Disbursements	<hr/> \$395,825.84

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

21. RESOLVED: that the Rochelle Park Board of Education approves the September 2011 Payroll in the amount of \$389,007.73

Motion by_____ seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6820– FINANCIAL REPORTS

22. RESOLVED: that the Rochelle Park Board of Education approves the submission to the County Office a request for approval of account transfers which exceed the 10% transfer rule as outlined in S-1701 as of June 30, 2011 and approves transfers as presented and on file in the office of the Business Administrator.

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6440 COOPERATIVE PURCHASING

23. Resolution Authorizing the Rochelle Park Board of Education to enter into a cooperative pricing agreement:

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RSEOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rochelle Park Board of Education.

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6422 BUDGET TRANSFERS, EMERGENCY PURCHASES AND OVER EXPENDITURE OF FUNDS

24. RESOLVED: upon the recommendation of the Superintendent the Rochelle Park Board of Education forwards to the Executive County Superintendent a request that appropriates the additional state aid allocation as follows:

1. \$12,604.00 Repair and Maintenance of HVAC Units
 - Remove and replace two (2) compressors
 - Replace four (4) filter driers
 - Replace two compressor contractors
 - Replace two(2) recovery wheel motors
 - Replace sixteen (16) metal filters
 - Replace all belts
 - Wire, charge, start up and test

2. \$67,600.00 on line 11-000-100-566-000 for out of district tuition.

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6350 – CONTRACTS

25. RESOLVED: that the Rochelle Park Board of Education approves Shared Services agreement for student evaluations and related services to be contracted with Region V on as needed basis. The Board approves all shared services agreements for the 2011-2012 school year.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #7510 USE OF FACILITIES

26. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
RP Girl Scouts (Daisies)	Meetings/Classroom	Thurs. Oct. 27 th , Nov. 3 rd , Nov. 17 th , Dec. 1 st , Dec. 15 th . from 2:46 p.m. to 4:00 p.m.	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

27. RESOLVED, that the Rochelle Park Board of Education approves the addendum for facilities request by the Rochelle Park Recreation for a flag football program and flag football clinic as presented and on file in the office of the Superintendent.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

IX. Reports – Committee Action Items

2011-2012 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos

Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

X. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XI. Announcements

The next Caucus & Regular Meetings will be held on Monday, November 14, 2011 at 6:30 P.M. and 8P.M. respectively in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB